

satisfactory academic progress 2019–2020 appeal (SAP)

UNION
COLLEGE

Student Financial Services
www.ucollege.edu/sfs
sfs@ucollege.edu
P 402.486.2505
F 402.486.2592

I - Student information

First name _____ Last name _____
Middle name _____ Social security # _____ - _____ - _____
Email address _____ Phone number _____

II - Explanation

Please explain any extenuating circumstances which you believe contributed to your inability to maintain Satisfactory Academic Progress (SAP) as described in the attached Union College Satisfactory Academic Progress Policy:

III - Plan of action for academic improvement (for the next enrolled semester)

After consulting with your academic advisor, please explain your specific plan of action to meet Union College's SAP Policy requirements for financial awarding eligibility: (i.e. Teaching Learning Center, tutor, time management, etc.)

IV - Course plan and grades expected (for the next enrolled semester)

Classes you plan to take:	Expected grade:
_____	_____
_____	_____
_____	_____
_____	_____

V - Signatures

Student Date

OFFICE USE ONLY

Researched by _____
GPA _____ Quantitative Progress _____
Comments _____

Approved

Denied

SFS committee initials / date

satisfactory academic progress **policy**

Satisfactory progress to keep financial aid

Students receiving Title IV federal financial assistance must maintain satisfactory academic progress toward their degrees. This progress is measured at the end of each semester both qualitatively (GPA) and quantitatively (semester hours completed).

An undergraduate student must maintain an overall cumulative grade point average of at least 2.0 and must satisfactorily complete two-thirds of their overall attempted hours.

In addition, a student will become ineligible if the student exceeds 150% of the credit hours necessary to complete the student's program, as listed in the bulletin. In calculating the 150% all credit hours attempted will be included. Even those with grades of F, I, repeated courses, remedial courses, and courses taken at other institutions, whether financial aid was received or not, count toward the quantitative total. If a student changes their major the hours from their previous program that qualify for their new program will be calculated in the 150% total. Union allows for one major change when calculating the 150%.

Students will automatically be disqualified for financial aid once 192 hours have been attempted.

Financial aid warning

Students who fail to meet all SAP regulations receive a financial aid warning for one semester. During the warning semester, students are eligible to receive financial aid as awarded. Performance during this semester determines whether financial aid is given in future terms. Federal, state and institutional aid is terminated after the warning semester if the student fails to meet the overall 2.0 GPA requirements and/or reach the minimum hour's necessary.

Financial aid termination

A student who does not meet satisfactory academic progress standards will not be eligible for federal, state or institutional aid.

Financial aid probation appeal

Students have the right to appeal this decision. Appeals must be based on relevant, significant and documentable extenuating circumstances such as serious injury, illness, death of a close relative or other special circumstances. Appeal form is online and must be submitted to the Student Financial Services director at least two weeks prior to the semester. If an appeal is approved, the student will be placed on financial aid probation for one semester and evaluated at the end of the semester.

Students who are disqualified from receiving financial aid may choose to re-enroll. However, any previous balance and all tuition and fees for the current term must be paid or guaranteed prior to enrollment.

A graduate student must maintain an overall cumulative grade point average of at least 2.8 and must satisfactorily complete two-thirds of the credit hours attempted each year.